* Meeting Times
* Third Thursday of every month, 6:00 – 7:00 pm via Zoom
	+ Meeting Link: <https://us02web.zoom.us/j/89343118692>
	+ If you cannot make it to a meeting, please let us know by emailing: plottwistcritique@googlegroups.com

**\*It is important to make an effort to attend every meeting, so that each member receives the benefit of consistent feedback and attention to their work.**

* Sharing Your Work
* Submissions are due at least **one week** before our meeting by emailing them to: plottwistcritique@googlegroups.com
	+ Submissions can be **up to** 10 pages in length, double-spaced, 12 pt. font (approximately 2,500 words)

**\*If we have don’t have multiple submissions, the limit will be 20 pages or around 5,000 words.**

* + If you don’t have anything to share, that’s okay! Please join us still, so we can talk about what others have shared for feedback or to gain feedback on your writing ideas for next time.
* Giving & Receiving Feedback
* Submissions will be shared via Google Groups. (This is where you’ll receive messages prior to meeting each month.)
	+ We’ll verbally offer feedback during meetings to the author directly.
	+ You are also welcome to print the document and make comments on a printed copy to scan back in later for the writer’s review.
* At our meeting, we’ll discuss submissions in the order they’re submitted.
* The author will read a short section (generally one page) from their work to set the tone and then wait until all comments are given about their work.
* Members will each share at least one thing that’s working well and one area for improvement.
	+ Follow [this link](https://www.thewritersloft.org/critique) for more information on best practices when providing critique suggestions/comments.
* Google Groups
	+ This is where we’ll keep track of emails, submissions, and provide any updates/reminders as we work together month-to-month.
	+ Everyone who registers will be added in using the email you provided to register for this program on the library’s website.
	+ Once added, you’ll have access to everyone’s work and can make comments and suggestions via Google Docs (if you have a Gmail account) or whichever method you prefer (verbal, scanned in, etc.)