**Plot Twist Critique Group Guidelines**

* Meeting Times
* Third Thursday of every month, 6:00 – 7:00pm via Zoom (2024 update: no meetings in August, October, and December)
	+ If you cannot make it to a meeting, please let us know by emailing plottwistcritique@googlegroups.com

**\*It is important to make an effort to attend every meeting, if possible, so that each member receives the benefit of consistent feedback and attention to their work.**

* Sharing Your Work
* Submissions are due at least **one week** before our meeting.
	+ Submissions can be **up to** 20 pages in length, double-spaced, 12 pt. font (approximately 5,000 words)

**\*If we have multiple submissions, this number will be restricted to only 10 pages or around 2,500 words to allow for time to read and provide feedback to each member.**

* + If you don’t have anything to share, that’s okay! Please join us still, so we can talk about what others have shared for feedback or to gain feedback on your writing ideas for next time.
* Giving & Receiving Feedback
* We’ll share our work through Google Docs. (This is where we’ll make comments or suggestions prior to meeting each month.)
	+ Alternatively, you can print the document and make comments on a printed copy to scan back in later for the writer’s review.
	+ Or verbally offer feedback during meetings to the author directly.
* At our meeting, we’ll discuss submissions in the order they’re submitted.
* We’ll have the author read a short section (generally one page) from their work to set the tone.
* Members will each share at least one thing that’s working well and one area for improvement.
	+ Follow [this link](https://www.thewritersloft.org/critique) for more information on best practices when providing critique suggestions/comments.
* Google Groups
	+ This is where we’ll keep track of emails, submissions, and provide any updates/reminders as we work together month-to-month.
	+ You’ll all be added in using the email you provided to register for this program online.
	+ Once added, you’ll have access to everyone’s work and can make comments and suggestions via Google Docs (if you have a Gmail account) or whichever method you prefer.